Regular Meeting Board of Education

Wallkill Senior High School Auditorium

Wednesday, December 15, 2021

7:00 p.m.

*Mr. LoCicero began the Board of Education meeting by making a statement to the public on the New York State's Health Commissioner's determination to extend the state's masking requirement to any gathering on school grounds for public meetings. Therefore, masks are required indoors at any public meetings held on school grounds until further notice.

Mr. Pantaleone, Ms. Nunez, Ms. Kempsey and two Middle School students presented on the Grades 7-8 After-School Intervention Program at the John G. Borden Middle School

1. <u>Commendations – Agenda #1</u>

The Board recognized Madison Rivera for her achievement in being chosen for the All-National Chorus. Mr. Castle commented that Madison has one of the best voices he has heard over the years and congratulated her on her success.

2. Public Comment – Agenda #2

At 7:20 p.m. the floor was opened for public comment.

• A parent attempted to address the Board but was not allowed due to his refusal to wear a mask.

3. <u>Call to Order/Pledge of Allegiance – Agenda #3</u>

At 7:21 p.m. the meeting was called to order by President Joseph LoCicero in the Senior High School Auditorium.

Members Present

Members Absent

Mrs. Anderson

Mr. Bartolone

Mrs. Crowley

Mr. Frisbie

Mr. LoCicero

Mr. Nafev

Mr. Palen

Mr. Petroccelli

Mr. Spencer

Mr. Daniel Greene [Student Board Member]

Also present were Superintendent Castle, Assistant Superintendents Devincenzi and Herrington and administrators Albert, Brown, Harjes, Hasbrouck, Masopust, Pantaleone, Parete, Redmond and White.

4. Approve Minutes – [11/17/21 Regular Board Meeting] – Agenda #4

Mr. Petroccelli moved the Board accept the recommendation of the Superintendent and approve the minutes of the November 17, 2021, Regular Board of Education Meeting.

Motion seconded by Mr. Nafey and carried 9 - 0.

5. <u>Board Committee Reports – Agenda #5</u>

Audit:

Mrs. Crowley reported that the Audit Committee has not met since the last Board meeting.

Budget:

Mrs. Crowley reported that the 2022-2023 budget process has begun, and the rollover budget will be presented to the Board in January to be followed by meetings in March and April as well as updates throughout the budget development. A meeting was held on December 3, 2021, with the elementary principals and Special Education Department to review preliminary class sizes. Another meeting will be held in the beginning of February to review class sizes. On December 16, 2021, building allocations of per pupil expenditures will be provided to all departments and building administrators. Mr. Devincenzi stated that at the end of January we should get preliminary State Aid numbers from the Governor. He also mentioned that the CPI will be 2% and used as part of the tax cap formula.

Buildings & Grounds:

Mr. Frisbie reported that the Buildings and Grounds Committee met on December 2, 2021, along with the Tetra Tech, the Districts architects and engineers. The committee continued the discussion on finalizing a potential scope for a capital project that would be included as a separate proposition in May. A potential timeline was reviewed as well as the potential financial impact for the District and the hiring of a construction manager for the project. The committee will be having meetings respectively on January 5th and January 12th, at 6:00 p.m. in room 126 at the High School to finalize a capital project and interview prospective construction managers.

CDEP:

Mrs. Anderson reported that the CDEP Committee has not met since the last meeting. The next meeting is scheduled for February 16, 2022, from 9:00 a.m. – 3:00 p.m. in the High School Auditorium.

Curriculum/TAG:

Mrs. Anderson reported that the Curriculum/TAG Committee met on December 7, 2021. Mrs. Werlau, TAG Coordinator, provided the committee with an overview of the District's SNAP program:

- First Lego League: Students have started to meet after-school and they are working on their challenge. Tournament details have not yet been announced.
- Odyssey of the Mind: The District has a Middle School Team and is working on securing more students for the High School Team. High school students will join the Middle School Team if we are unable to form a separate High School team. The Region 5 tournament is March 5, 2022.
- Spelling Bee: The Spelling Bee will take place on December 17, 2022, at the Middle School at 10:00 a.m. The winner and first runner up will represent Wallkill at the 2022 Capital Region Spelling Bee in Schenectady on February 8, 2022.

Mrs. Herrington shared with the committee that the District is exploring the possibility of implementing American Sign Language in the 2022-2023 school year. We will need to determine student interest and our financial situation prior to deciding whether the program will be added. In addition, we need to ensure that we are able to secure a certified teacher or use an online program through BOCES.

Mr. White presented to the committee the District's timeline for a K-6 Math Textbook Pilot Program. He explained that the District is considering adopting new math textbooks at the elementary level due to:

- The District needs updated materials aligned to the New York State Next Generation Learning Standards (the State no longer is using the Common Core Standards)
- The District wishes to adopt materials that:
 - o Include materials for students with disabilities and ENL students
 - o Provide teachers with data reports to assist them in monitoring student progress
 - o Provide teachers with academic intervention support materials
 - o Include technology and easy to use digital tools to assist students and parents
 - o Include assessments (Summative and formative)

District timeline:

- End of January March: Math mappers will pilot materials in class with students and provide feedback to administration and other teachers about the program
- Present findings at the April 26, 2022 Curriculum Committee Meeting
- May 18, 2022 Board of Education adopts materials
- Spring 2022 provide teachers with professional development for new program

The next committee meeting will be held on January 25, 2022, at 3:30 p.m. in room 126 at the High School. This meeting will be focused on providing the committee with information about our K-6 Reading Program throughout the District.

Health & Safety:

Mr. Palen reported that the Health & Safety Committee has not met since the last meeting, but has a meeting scheduled for January 19, 2022, at 3:45 p.m. in room 126 at the High School.

Legislative:

Mr. Petroccelli asked Mr. Castle to speak about the COVID-19 Vaccination Mandate Survey. Mr. Castle reported that the survey was sent out to parents/guardians and letters were sent to legislators indicating that based on the survey results, approximately 75% of the respondents indicated that they are not in favor of a mandate. In fact, based on the number of households that responded, approximately 1200 of our students (out of 2800) could potentially be excluded from school if a mandate existed. Mr. Castle also mentioned that a meeting has been arranged with Senator Skoufis and five parents on January 13, 2022, to further discuss the possible mandate. Mr. Castle made a statement that he understands that there may be some who are upset about the directives coming from the state and federal governments, but the District has an obligation to follow and enforce the rules being established. The District will continue to advocate for the health and safety of our students and our community in order to enact change for the better. Mr. Castle went on to state that transmission rates in our communities are very high right now and masks need to be worn in order to keep our students in school where they belong participating in academics and the many extra-curricular activities being offered. The District appreciates the patience and cooperation of our learning community.

Policy:

Mr. Palen reported that the Policy Committee has not met since the last Board meeting. The next committee meeting is scheduled for January 11, 2022, at 6:00 p.m. in room 126 at the High School.

Technology:

Mr. Spencer reported that the Technology Committee has not met since the last Board meeting. The next meeting is scheduled for February 28, 2022 at 3:30 p.m. in room 126 at the High School.

Wellness:

Mr. Bartolone reported that the Wellness Committee has not met since the last meeting. The next meeting is scheduled for January 4, 2022, at 3:30 p.m. in room 126 at the High School.

Student Rep:

Mr. Daniel Greene reported:

Academics:

• At the November 17th Board of Education meeting, the senior trip was approved. The deposit with the permission slip was due on December 8th. December 17th is the end of the first five weeks of the second quarter.

Clubs:

• National Honor Society (NHS) is holding a Holiday Helper fundraiser on December 22nd which includes students, faculty and staff. Also, NHS has started paring panther mentors with elementary school students. The drama club will hold auditions on December 18th for Cinderella in anticipation of a drama production in the Spring. SGA is running a holiday spirit week the week of December 20th.

Music:

- The high school music ensembles held their winter concert on December 14th. It was a success with multiple pieces to liven the holiday spirit.
 - Mr. Castle commented on how impressed he has been by the song selections and performances of our student musicians at our concerts. Mr. Castle asked Mr. Greene to share with his peers his enthusiasm and thanks for a job well done.

Athletics:

• At the end of the Fall season, seniors Sera Goering and Rylee Thomas were named as members of the First Team All-Section Volleyball team. Junior Katelyn Jordy was an honorable mention. Also, Rylee Thomas made the Fourth Team All-State Volleyball team. Julian Gries, Cristo Trujilo, Dominic Pelella, and Trevor Jones represented Wallkill in the Exceptional Senior Soccer Game. In Winter sports, Boys Varsity Basketball is 4-0, Girls Varsity Basketball is 2-1, and Varsity Wrestling is 2-0.

6. <u>Consent Agenda</u>

Mr. Petroccelli moved items 6A through 6R and 7A through 7J be taken as consent agenda.

Motion seconded by Mr. Bartolone and carried 9 - 0.

Accept Resignations – Non-Instructional – Agenda #6.A.

The Board accept the recommendation of the Superintendent and accept the resignation of **Jennifer Ferrante** from the position of Full-Time [1.0 FTE, Grade 10] Senior Typist (High School Athletic Office Secretary) position, effective January 3, 2022, pending her appointment to the position of Full-Time [1.0 FTE, Grade 12] Senior Typist/Office Manager.

The Board accept the recommendation of the Superintendent and accept the resignation of **Alexzandra Radcliffe** from the position of Part-Time [0.97 FTE] Supervisory Teacher Aide, effective December 15, 2021, pending her appointment to the position of Full-Time [1.0 FTE] Special Education Teacher Aide.

The Board accept the recommendation of the Superintendent and accept the resignation of **Ursula Petricek** from the position of Full-Time [1.0 FTE] District-Wide Supervising Nurse Practitioner, District-Wide Medical Director and Substance Abuse Prevention Coordinator, effective January 31, 2022.

Approve Appointments – Non-Instructional – Agenda #6.B.

The Board accept the recommendation of the Superintendent and approve the appointment of **Dan Colarieti** to a 26-Week Probationary Full-Time [1.0 FTE] Night Custodial Worker position, effective December 16, 2021, at a salary of \$31,187 pro-rated [8.0 hours daily, (Grade 11, Step 3, night differential based on the CSEA Contract)].

The Board accept the recommendation of the Superintendent and approve the appointment of **Jennifer Ferrante** to a 90-Day Probationary Full-Time [1.0 FTE] Senior Typist/Office Manager position, effective January 4, 2022, at a salary of \$34,999 pro-rated [Grade 12, Step 7 of the CSEA Contract, (7.5 hours per day)].

The Board accept the recommendation of the Superintendent and approve the appointment of **Alexzandra Radcliffe** to a 26-Week Probationary Full-Time [1.0 FTE] Special Education Teacher Aide position, effective December 16, 2021, at a salary of \$17,097.60 pro-rated [Step 3 of the CSEA Contract, \$13.70 per hour, (6.5 hours per day)].

Accept Resignation – Instructional – Agenda #6.C.

The Board accept the recommendation of the Superintendent and accept the resignation of **Rachel O'Mara** from the Wallkill Central School District [Full-Time (1.0 FTE) Social Studies Teacher], effective February 18, 2022.

Appointment of Board of Registration – Agenda #6.D.

The Board accept the recommendation of the Superintendent and designate **Jennifer Ferrante** at John G. Borden Middle School, as the Registrar of District I for the 2021-2022 school year.

Appointment of Personnel – Agenda #6.E.

The Board accept the recommendation of the Superintendent and appoint **Kristina Heeren** as the Substance Abuse Prevention Coordinator for the 2021-2022 school year.

Approve Appointments – Mentors – Agenda #6.F.

The Board accept the recommendation of the Superintendent and approve the appointment of the following individuals as mentors for the 2021-2022 school year:

Barbara Bouck	Mentor	\$1,500 [pro-rated]
Karen DeKoskie	Mentor	\$1,500 [pro-rated]
Natasha Kennedy	Mentor	\$1,500 [pro-rated]
Michael Strano	Mentor	\$1,500 [pro-rated]

<u>Approve Appointments – Instructional – Grades K-8 After-School Academic Intervention Program – Agenda</u> #6.G.

The Board accept the recommendation of the Superintendent and approve the Instructional appointments of the following individuals for the Grades K-8 After School Academic Intervention Program.

John G. Borden Middle School

Kristina Rubin Mathematics 8 \$53.75 per hour

Clare F. Ostrander Elementary School

Nicole Passaro Grade 2 \$53.75 per hour

Rescind Appointment – Instructional – Senior High School Grades 9-12 After-School Homework Assistance Lab – Agenda #6.H.

The Board accept the recommendation of the Superintendent and rescind the appointment (11/17/21 Board of Education Meeting) of Rachel O'Mara from an instructional position for the Senior High School Grades 9-12 After-School Homework Assistance Lab.

<u>Approve Appointments – Instructional – Senior High School Grades 9-12 After-School Homework Assistance Lab – Agenda #6.I.</u>

The Board accept the recommendation of the Superintendent and approve the Instructional appointments of the following individuals for the Senior High School Grades 9-12 After-School Homework Assistance Lab.

Richard Shands	English Language Arts	\$63.00 per session
Stephanie Barnes	Mathematics	\$63.00 per session

Accept Resignations - Co-Curricular - Agenda #6.J.

The Board accept the recommendation of the Superintendent and accept the resignation of **Jennifer Ferrante** from the Co-Curricular position of High School Junior Class Co-Advisor, effective January 3, 2022.

The Board accept the recommendation of the Superintendent and accept the resignation of **Brian Vegliando** from the Co-Curricular position of High School Winter Weightlifting Intramurals Advisor, effective November 22, 2021.

Approve Appointments – Co-Curricular – Agenda #6.K.

The Board accept the recommendation of the Superintendent and approve the appointments of the following individuals to the Co-Curricular positions for the 2021-2022 school year.

MIDDLE SCHOOL:

Ryan Haver	Winter Intramurals Advisor	\$1,346 pro-rated
Alvssa Ackert	Television Studio Advisor	\$1,346 pro-rated

Approve Child Rearing Leave Extension – Agenda #6.L.

The Board accept the recommendation of the Superintendent and approve the request of **Nicole Rivera** to extend her Child Rearing Leave through June 24, 2022, instead of January 28, 2022, [previously approved at the July 1, 2021 Board of Education Meeting].

Approve Substitute Leave Replacement Extension – Agenda #6.M.

The Board accept the recommendation of the Superintendent and approve the appointment extension of **Rachel Rivera** to a Substitute Leave ESL Teacher position, assigned to the Wallkill Senior High School for the 2021-2022 school year, through June 24, 2022, instead of January 28, 2022, at a salary of \$50,770 pro-rated (1NBA + 0 credits), [previously approved through January 28, 2022, at the November 17, 2021, Board of Education Meeting].

Approve Second Reading - Policy - Agenda #6.N.

The Board accept the recommendation of the Superintendent and approve the second reading of the following policy:

1. Policy #7626 – Sex Discrimination – Title IX of the Education Amendments of 1972

Approve Appointments – CSE and CPSE Committees Volunteer Parent Members – Agenda #6.O.

The Board approve the following appointments of volunteer parent members of the Committee of Pre-School Special Education (CPSE) and the Committee of Special Education (CSE) for the 2021-2022 school year:

Helen Edgar Cathy Raia Jean Poirier Kim Trozzi

Approve Substitutes Lists – Agenda #6.P.

The Board accept the recommendation of the Superintendent and approve the lists for individuals for teaching and non-teaching substitute positions.

Approve Pre-School Special Education Placements – Agenda #6.Q.

The Board approve the placement of Pre-School Special Education students as recommended by the Committee on Special Education in its November minutes.

Approve Special Education Placements – Agenda #6.R.

The Board approve the placement of Special Education students as recommended by the Committee on Special Education in its November minutes.

Approve Use of Facilities – Agenda #7.A.

The Board accept the recommendation of the Superintendent and approve the use of the Clare F. Ostrander Elementary School Gymnasium by **Wallkill Area Little League*** [for Practice] as indicated below:

Mondays and Wednesdays February 14, 2022 – March 30, 2022** 6:00 p.m. to 9:00 p.m.

* COVID-19 Safety Plan is on file

The Board accept the recommendation of the Superintendent and approve the use of the Wallkill Senior High School Auditorium, Band Room and Light Booth, by the **Footworks Dance Center*** [for a Dance Recital] as indicated below:

Friday	June 19, 2022	3:00 p.m. – 9:00 p.m.
Saturday	June 20, 2022	9:00 a.m. – 9:00 p.m.
Sunday	June 21, 2022	10:00 a.m. – 6:00 p.m.

^{*} COVID-19 Safety Plan is on file

^{*}Excluding February 21, 2022

Accept Treasurer's Report - Agenda #7.B.

The Board accept the recommendation of the Superintendent that the Board of Education has reviewed and accepts the Treasurer's Reports as of November 30, 2021 and Revenues as of November 30, 2021.

Approve Appropriation – 2022 Senior Celebration – Agenda #7.C.

The Board accept the recommendation of the Superintendent and approve an appropriation of \$1,500 in support of the **2022 Senior Celebration**.

Approve Memorandum of Agreement - CSEA - Agenda #7.D.

The Board accept the recommendation of the Superintendent and approve the following resolution:

Be it Resolved that the Board of Education of the Wallkill Central School District hereby approves the Memorandum of Agreement by and between the Wallkill Central School District and the Civil Service Employees Association, Inc., AFSCME, Local 1000 for the Wallkill School Unit of Ulster County Local 856, dated November 17, 2021, covering the period from July 1, 2022 through June 30, 2027.

Approve Resolution – Municipal Advisor Services – Agenda #7.E.

The Board accept the recommendation of the Superintendent and approve the following Resolution:

BE IT RESOLVED by the Board of Education of the Wallkill Central School District as follows:

- (1) The firm of Bernard P. Donegan, Inc., is hereby designated the Municipal Advisor to the Wallkill Central School District.
- (2) Said firm shall be compensated for its services to be rendered in accordance with its letter of services dated October 20, 2021.
- (3) The President of the Board of Education is hereby authorized to execute and deliver said letter of services.
- (4) This resolution shall take effect immediately.

Approve Agreement – Architectural/Engineering Services [for Capital Project] – Agenda #7.F.

The Board accept the recommendation of the Superintendent and approve the Letter of Agreement for Architectural/Engineering Services between Tetra Tech Architects and Engineers and the Wallkill Central School District to enter into an AIA B101 Owner/Architect contract.

Approve Resolution – Lease Extension Agreement – Agenda #7.G.

The Board accept the recommendation of the Superintendent and approve the following resolution:

WHEREAS, the Board of Education of the Wallkill Central School District ("Board" or "District") acquired title to the property located at 1500 Route 208, Wallkill, New York on July 17, 2020; and

WHEREAS, the District assumed the December 14, 2016 Lease Agreement ("Lease") between 1500 NYS RTE 208 LLC and the County of Ulster ("County") for 711 rentable square feet of the building located within the 1500 Route 208 property, as shown on Exhibit A to the Lease ("Premises"); and

WHEREAS, the Lease expires on December 31, 2021;

WHEREAS, the Board has determined that the Premises currently being leased by the County is not currently needed for school purposes; and

WHEREAS, the Board believes that permitting the County to continue leasing the Premises as a holdover tenant is in the best interest of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Wallkill Central School District hereby approves permitting the County to continue leasing the Premises as a holdover tenant on a month-to-month basis beginning January 1, 2022, subject to the continued payment of rent by the County.

<u>Approve Resolution – Inter-Municipal Joint Agreement – Agenda #7.H.</u>

The Board accept the recommendation of the Superintendent and approve the following resolution:

WHEREAS, the Ulster County Board of Cooperative Educational Services, Ulster County, New York ("BOCES") is proposing to undertake a project consisting of the following reconstruction and renovation of various buildings, facilities and sites owned by BOCES, and the acquisition of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and sites are to be used (collectively, the "Project"), at a maximum estimated cost of \$39,000,000; and

WHEREAS, BOCES has requested that each of its eight (8) component district (the "Component School Districts"), including the Wallkill Central School District (the "District"), enter into an Intermunicipal Joint Agreement (the "Joint Agreement") with respect to the Project; and

WHEREAS, the Joint Agreement (i) sets forth the maximum estimated cost of the Project, (ii) provides for an allocation and apportionment of said costs among the Component School Districts pursuant to the Resident Weighted Average Daily Attendance (RWADA) value assigned to each Component School District for the 2020-21 fiscal year, and (iii) sets forth the allocation and apportionment of said costs to each such Component School District; and

WHEREAS, the District's Board of Education desires to authorize the execution and delivery of the Joint Agreement by the District;

NOW THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

<u>Section 1</u>. The form and substance of the Joint Agreement (in substantially the form presented to this meeting) are hereby approved and the execution and delivery of the Joint Agreement by the District are hereby authorized. The President of the Board of Education is hereby authorized, on behalf of the District, to execute and deliver the Joint Agreement. The Joint Agreement shall be in substantially the form thereof presented to this meeting with such changes, variations, omissions and insertions as the President of the Board of Education shall approve, the execution thereof by the President to constitute conclusive evidence of such approval.

<u>Section 2</u>. This Resolution shall take effect immediately upon its adoption.

Approve Resolution – Wallkill Rod and Gun Club, Inc. Tax Refund – Agenda #7.I.

The Board accept the recommendation of the Superintendent and approve the following resolution:

WHEREAS, Wallkill Rod and Gun Club, Inc. ("Owner") owns taxable real property in the Town of Shawangunk identified on the Town of Shawangunk tax map as: SBL # 106.1-1-34.110; and

WHEREAS, the Owner submitted an Application for Refund and Credit of Real Property Taxes for 2019 and 2020 ("Tax Refund Application") pursuant to RPTL §556 on or about October 29, 2021; and

WHEREAS, the Ulster County Director of Real Property Tax Service approved the Tax Refund Application November 9, 2021 and has recommended a tax refund for 2019 and 2020 for the reasons set forth in a letter bearing that date and the attached documentation;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Wallkill Central School District ("District"), pursuant to its authority set forth in RPTL §556, hereby authorizes and confirms the following actions:

- 1. Determines that a clerical error by the Town Assessor exists for the reasons set forth in the letter dated November 1, 2021 from the Ulster County Director of Real Property Tax Service;
- 2. Approves the Tax Refund Application; and;
- 3. Directs the District's School Tax Collector to issue a refund in the sum of \$3,058.20 to the Owner, together with a notice indicating that the Tax Refund Application has been approved.

7. Executive Session – Agenda #8

At 7:38 p.m. Mr. Frisbie moved the Board enter Executive Session to interview a prospective candidate for the position of Assistant Superintendent for Educational Services and negotiations.

Motion seconded by Mr. Palen and carried 9 - 0.

The Board reconvened at 8:41 p.m.

8. Add Item to Agenda

Mr. Petroccelli moved item, <u>Accept Resignation - Administrative</u>, be added to the Agenda.

Motion seconded by Mr. Nafey and carried 9 - 0.

9. <u>Accept Resignation - Administrative</u>

Mr. Spencer moved the Board accept the recommendation of the Superintendent and accept the resignation of **Anthony White** from the position of Director of Pupil Personnel and State and Federal Reporting Coordinator, effective January 31, 2022, pending his appointment to the position of Assistant Superintendent for Educational Services.

Motion seconded by Mr. Palen and carried 9 - 0.

10. Add Item to Agenda

Mr. Petroccelli moved item, Approve Appointment - Administrative, be added to the Agenda.

Motion seconded by Mr. Spencer and carried 9 - 0.

11. <u>Approve Appointment - Administrative</u>

Mr. Spencer moved the Board accept the recommendation of the Superintendent and approve the 3-Year Probationary Appointment of **Anthony White** to the position of Assistant Superintendent for Educational Services, and approve the terms and conditions dated December 15, 2021, for the period February 1, 2022 through June 30, 2025.

Motion seconded by Mr. Palen and carried 9 - 0.

12. Add Item to Agenda

Mr. Spencer moved item, <u>Approve Assistant Superintendent for Support Services Contract</u>, be added to the Agenda.

Motion seconded by Mr. Palen and carried 9 - 0.

13. Approve Assistant Superintendent for Support Services Contract

Mr. Spencer moved the Board accept the recommendation of the Superintendent and approve the terms and conditions agreement dated December 15, 2021, for **Brian Devincenzi**, Assistant Superintendent for Support Services, for the period July 1, 2022 through June 30, 2026.

Motion seconded by Mr. Palen and carried 9 - 0.

14. <u>Close Meeting – Agenda #9</u>

At 8:46 p.m. Mr. Frisbie moved to adjourn the meeting.

Motion seconded by Mr. Spencer and carried 9 - 0.

Respectfully submitted,

Kelli Corcoran District Clerk